



R&D 2025 Management Conference

Pisa, June 30, July 1-2

GUIDELINES FOR ABSTRACTS' SUBMISSION



Introduction

These short guidelines are intended to be a support to the enrollment process to the R&D Management Conference 2025.

The process can be divided into two parts:

1. [Access to/creation of ConfTool account](#)
2. [Management of “Your submission” section](#)

1. Access to/creation of ConfTool account

In order to register for the conference you must access your ConfTool account or create it.

- Enter this website <https://www.conftool.com/rdmanagement2025/>



ConfTool Conference Administration

Log in to your account to **submit a contribution**, access your submitted contributions and view the results of the reviewing process. As a reviewer you may enter and edit reviews.

If you have not yet created a user account, please do so now.

Account Login

What is your e-mail address? You can enter your user name if you have an account.

E-mail or user name:

[Forgotten your user name?](#)

Do you already have a password?

No, I would like to register now

Yes, my password is:

[Forgotten your password?](#)

Continue

Institute of Management

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<https://www.santannapisa.it/en/institute/management>

Access with an already existing account

- You can access your account with your ConfTool credentials or recover them with the functions “Forgotten your user name” or “Forgotten your password”.

Registered users

User name: · Forgotten your user name?

Password: · Forgotten your password?

Creation of a new account

- You can create a new account by clicking

First time here?

[Create account and submit contribution](#)

You will have to:

- fill in your personal information;
- accept the “I would like to receive updates and information about the 2025 R&D Management Conference from Host via email” Privacy option, the other three are optional;
- declare whether you need an invitation letter for the issue of a visa or not;
- accept the “Data Privacy Agreement”;



- choose a username and a password

At the end of the procedure, you can choose among two options:

Submit and Begin With the Submission of a Contribution

Create User Account Only, Submit Contribution Later

- if you choose **“Submit and Begin With the Submission of a Contribution”** this will lead you into the “Your submissions” section, where you can submit new contributions to the R&D Management Conference 2025 and manage your submitted contributions;
- if you choose **“Create User Account Only, Submit Contribution Later”** this will end the procedure. You will be able to access the “Your submissions” section later, or register without the submission of a contribution to the R&D Management Conference 2025.



2. Management of the “Your submissions” section

In this section you can submit new contributions and manage your submitted contributions. Please note that the number of submissions per person is limited to two. From your ConfTool account you can:

→ submit an **Abstract for the General submission track and special tracks**

Once you access [ConfTool](#), you will be able to select the track where you can submit your extended abstract. At the following [link](#), you can see more details about the submission process.

More info about each track (e.g., title, track chairs, description) can be found in the “List of tracks” of the R&D Management Conference 2025 at this [link](#).

For further information please check the [website of the R&D Management Conference 2025](#) or send an email to rmd2025@santannapisa.it.